



Canada Border  
Services Agency

Agence des services  
frontaliers du Canada

Canada Border Services Agency  
International Events and Convention Services Program  
Trade Operations Division  
55 Bay Street North, 6<sup>th</sup> Floor  
Hamilton, Ontario  
L8R 3P7

January 25<sup>th</sup>, 2017

File# SOR\_2017\_09955

World Association for Disaster and Emergency Medicine (WADEM)  
3330 University Avenue, Suite 130  
Madison, Wisconsin  
53705  
USA

Attention: Cali (Carine) Vindeirinho, Senior Manager, Sponsorship & Exhibit Sales

Dear Ms. Vindeirinho,

In response to your correspondence dated January 24<sup>th</sup>, 2017, the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

*20<sup>th</sup> World Congress on Disaster and Emergency Medicine (WADEM)*

April 25<sup>th</sup> – 28<sup>th</sup>, 2017

Westin Harbour Castle Hotel

Toronto, Ontario

The provisions of Tariff Item **9993.00.00.00** has been extended to you.

It should be noted that, exhibitors may import goods (i.e. brochures, demo materials, equipment, etc.) temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

The provisions of Tariff Item **9830.00.00.00** (Foreign Organization Remission Order) has also been extended to you; please contact the Canada Revenue Agency (CRA) to request a ruling or opinion as to whether or not the temporarily imported goods are also non-taxable for the purposes of the Goods and Services Tax/Harmonized Sales Tax (GST/HST) at 1-613-952-8810 or visit: <http://www.cra-arc.gc.ca/E/pub/gp/rc4027/README.html>. Furthermore, your event must not be open to the Canadian public at large. Giveaways should not exceed twenty-five dollars (\$25.00) Canadian per item. At the conclusion of your event, all remaining goods must be exported from Canada or be duty and tax paid.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form E29B).

At the time of exportation, goods granted temporary admission on a Form E29B or Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

It has been noted that you have designated **Mendelssohn Event Logistics** as the official customs broker to effect customs clearance of goods destined for your event.

We are pleased to inform you that the Border to Show off-site service, as outlined in the CBSA Departmental memorandum D8-1-2, (<http://www.cbsa-asfc.gc.ca/publications/dm-md/d8/d8-1-2-eng.pdf>) has been granted for this event.

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit: <http://www.cic.gc.ca/english/information/inadmissibility/index.asp>.

If you have attendees from visa-requiring countries (<http://www.cic.gc.ca/english/visit/visas.asp>), please contact the Special Events Unit of Citizenship and Immigration Canada (CIC) at [special.events@cic.gc.ca](mailto:special.events@cic.gc.ca) with the specifics of your event. They will assess the visa requirements of your event.

Foreign nationals may engage in exhibiting, selling or displaying goods without a work permit provided they are not selling to the general public. Direct sales to the general public require a work permit. For more information please visit: <http://www.cic.gc.ca/english/work/index.asp>.

To facilitate border procedures it is recommended that any foreign national destined for your event be provided with a copy of this letter for presentation to the Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,



Mau'veen Dayrell-Johnson  
Regional Coordinator  
International Events and Convention Services Program  
Tel: 905-308-8518  
Fax: 905-308-8616  
Email: [mauveen.dayrell-johnson@cbsa-asfc.gc.ca](mailto:mauveen.dayrell-johnson@cbsa-asfc.gc.ca)

cc: Mendelssohn Event Logistics, attention: Maria Bava

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at [www.cbsa.gc.ca/agency-agence/reports-rapports/pia-cfvp/atip-aiprp/infosource-eng.html](http://www.cbsa.gc.ca/agency-agence/reports-rapports/pia-cfvp/atip-aiprp/infosource-eng.html)*